Consider each item separately and rate each item independently of all others.

5 = Exceptional 4 = Good 3 = Meets Basic Requirements

2 = Needs Improvement 1 = Unacceptable/Needs more training

N/A = Not available at this site or observed only.

Student will be evaluated at *Midpoint* and at the *End* of their externship.

**Student extern was able to perform the following tasks to a satisfactory level of competence:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Practical Experience In** | 5 | 4 | 3 | 2 | 1 | N/A |
| Telephone Techniques | 5 | 4 | 3 | 2 | 1 | N/A |
| Use of Pharmaceutical Abbreviations | 5 | 4 | 3 | 2 | 1 | N/A |
| Knowledge of Trade/Generic Drug Names | 5 | 4 | 3 | 2 | 1 | N/A |
| Computer Skills | 5 | 4 | 3 | 2 | 1 | N/A |
| Perform electrocardiography | 5 | 4 | 3 | 2 | 1 | N/A |
| Knows Legal Requirements for Prescriptions | 5 | 4 | 3 | 2 | 1 | N/A |
|  |  |  |  |  |  |  |
| **Unit Dose Dispensing** | 5 | 4 | 3 | 2 | 1 | N/A |
| Speed | 5 | 4 | 3 | 2 | 1 | N/A |
| Accuracy | 5 | 4 | 3 | 2 | 1 | N/A |
| Proper Documentation | 5 | 4 | 3 | 2 | 1 | N/A |
|  |  |  |  |  |  |  |
| **Knowledge of Prepackaging & Compounding** | 5 | 4 | 3 | 2 | 1 | N/A |
| Measuring Techniques | 5 | 4 | 3 | 2 | 1 | N/A |
| Compounding Techniques | 5 | 4 | 3 | 2 | 1 | N/A |
| Labeling of Products | 5 | 4 | 3 | 2 | 1 | N/A |
|  |  |  |  |  |  |  |
| **Preparation of IV Admixtures** | 5 | 4 | 3 | 2 | 1 | N/A |
| Organization | 5 | 4 | 3 | 2 | 1 | N/A |
| Aseptic Technique | 5 | 4 | 3 | 2 | 1 | N/A |
| Calculations | 5 | 4 | 3 | 2 | 1 | N/A |
|  |  |  |  |  |  |  |
| **Label Typing Skills** | 5 | 4 | 3 | 2 | 1 | N/A |
| Ability to Translate Abbreviations | 5 | 4 | 3 | 2 | 1 | N/A |
| Knows the Required Information | 5 | 4 | 3 | 2 | 1 | N/A |
| Accuracy | 5 | 4 | 3 | 2 | 1 | N/A |
| Speed | 5 | 4 | 3 | 2 | 1 | N/A |
|  |  |  |  |  |  |  |
| **Use of Patient Profiles** | 5 | 4 | 3 | 2 | 1 | N/A |
| Knows Information on Profile | 5 | 4 | 3 | 2 | 1 | N/A |
| How to Update Profile | 5 | 4 | 3 | 2 | 1 | N/A |
| How to Retrieve Information | 5 | 4 | 3 | 2 | 1 | N/A |
|  |  |  |  |  |  |  |
| **Controlled Substances** | 5 | 4 | 3 | 2 | 1 | N/A |
| Knows the Legal Requirements | 5 | 4 | 3 | 2 | 1 | N/A |
| Able to Maintain Accurate, Organized Records | 5 | 4 | 3 | 2 | 1 | N/A |
|  |  |  |  |  |  |  |
| **Knowledge of Ordering/Billing Procedures** | 5 | 4 | 3 | 2 | 1 | N/A |
| Knowledge of 3rd Party Billing | 5 | 4 | 3 | 2 | 1 | N/A |
| Knows How to Look Up Drug Prices | 5 | 4 | 3 | 2 | 1 | N/A |
| Knows How to Calculate Charges | 5 | 4 | 3 | 2 | 1 | N/A |
| Knowledge of Receiving Procedures | 5 | 4 | 3 | 2 | 1 | N/A |
| Knows Difference Between a Packing Slip & an Invoice | 5 | 4 | 3 | 2 | 1 | N/A |
| Checking Items Received Against Invoices | 5 | 4 | 3 | 2 | 1 | N/A |
|  |  |  |  |  |  |  |
| **Personal Traits & Appearance** | 5 | 4 | 3 | 2 | 1 | N/A |
| Personal Appearance | 5 | 4 | 3 | 2 | 1 | N/A |
| Personality | 5 | 4 | 3 | 2 | 1 | N/A |
| Courtesy & Respect | 5 | 4 | 3 | 2 | 1 | N/A |
| Alertness | 5 | 4 | 3 | 2 | 1 | N/A |
| Cheerfulness | 5 | 4 | 3 | 2 | 1 | N/A |
| Attention to Details | 5 | 4 | 3 | 2 | 1 | N/A |
| Ability to Follow Orders | 5 | 4 | 3 | 2 | 1 | N/A |
| Organizes Work | 5 | 4 | 3 | 2 | 1 | N/A |
| Works Independently | 5 | 4 | 3 | 2 | 1 | N/A |
| Rapport with Patients | 5 | 4 | 3 | 2 | 1 | N/A |
| Sincere Interest in Pharmacy | 5 | 4 | 3 | 2 | 1 | N/A |

Comments:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of Site Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Credentials &Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date

**Florida Vocational Institute** Pharmacy Technician Instructor or Practicum Instructor to complete:

Mid-Term (approx. 100 hours competed) \_\_\_\_\_\_\_\_\_\_ Final (at least 200 hours completed) \_\_\_\_\_\_\_\_\_\_

Total Score \_\_\_\_\_\_\_\_%